

**DISTRICT OF UCLUELET**  
**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Friday, November 1, 2019 at 9:00 AM**

Present:      **Chair:**           Mayor Noël  
                  **Council:**       Councillors Cole, Hoar, Kemps, and McEwen  
                  **Staff:**           Mark Boysen, Chief Administrative Officer  
                                  Joseph Rotenberg, Manager of Corporate Services

Regrets:

**1. CALL TO ORDER**

**1.1 Mayor Noël called the meeting to order at 9:07 AM.**

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

Council acknowledged the Yuułuᑭiᑦᑭᑦᑭᑦ First Nations on whose traditional territories the District of Ucluelet operates.

**3. ADDITIONS TO AGENDA**

**3.1 There were no additions to the Agenda.**

**4. APPROVAL OF AGENDA**

**4.1 November 1, 2019 Committee of the Whole Agenda**

2019.001.COW      **It was moved by Mayor Noël and seconded by Councillor McEwen**  
                                  *THAT Council approve the November 1, 2019 Committee of the Whole Agenda*  
                                  *Meeting as presented.*

CARRIED.

**5. MAYOR'S ANNOUNCEMENTS**

**5.1 There were no Mayor's announcements.**

**6. PUBLIC INPUT AND DELEGATIONS**

**6.1 Delegations - Community Groups Introductions**

**A representative from each community group is invited to speak for up to 3 minutes to provide:**

- 1. Highlights of the group's activities;**
- 2. Relationship with the District; and**
- 3. Suggestions for improved communications with Council.**

***Following the meeting, additional input may be sent to***

***[jrotenberg@ucluelet.ca](mailto:jrotenberg@ucluelet.ca) or [nmorin@ucluelet.ca](mailto:nmorin@ucluelet.ca)***

Seventeen Community Groups were represented at the meeting. The following individuals were in attendance and provided brief updates on their Community Group's activities and challenges:

- Emily Coombs - Canadian Rangers
- Mandala Smulders - Central West Coast Forest Society
- Barb Gudbrandson – Ucluelet and Area Historical Society
- Bronwyn Kelleher – Army Navy and Veterans Unit 293
- Mark Maffei and Shanti Davis – Raincoast Education Society
- Kerry Harwood – Surfrider Pacific Rim
- Rebecca Hurwitz – Clayoquot Biosphere Trust
- Samantha Hackett – West Coast Multiplex Society
- Susan Payne – Pacific Rim Arts Society
- Lara Kemps – Ucluelet Chamber of Commerce
- Cris Martin and Barbara Miller – Food Bank on the Edge
- Alberni Clayoquot Health Network
- Don Ferris – Wild Pacific Trail
- Nicole Gerbrandt – West Coast Nest
- Marilyn McEwen and Sandy Rantz – Pacific Rim Whale Festival
- Geoff Lyons – Ucluelet Aquarium Society
- Charlotte Bouvier – Toast Masters

Three Community Groups submitted correspondence as their leaders were unable to attend the meeting:

- Marcie DeWitt – Alberni Clayoquot Health Network
- Bernie Hebert – Canadian Junior Rangers
- Ucluelet Market Society – Marnie Saunders

## **7. INFORMATION FROM COUNCIL**

### **7.1 Council Schedule (Verbal Update)**

Joseph Rotenberg, Manager of Corporate Services, provided this report. He noted that a new schedule will be introduced to council for their review on November 12, 2019 and Council Meetings are broadcast on the District of Ucluelet YouTube Channel.

### **7.2 Council Delegation Form**

Joseph Rotenberg, Manager of Corporate Services, provided this report. He noted the delegation form and corresponding submissions deadlines. Mr. Rotenberg further noted that correspondence to Council should be addressed to Mayor and Council and may be submitted via email to [info@ucluelet.ca](mailto:info@ucluelet.ca).

### 7.3 Grants In Aid (Verbal Update)

Mark Boysen, Chief Administrative Officer, provided this report. He noted that Grant's in Aid applications are due on December 15, 2019, application forms are available online and In-Kind Contributions must be requested using the application form.

## 8. OTHER BUSINESS

8.1 **Cris Martin, of the Foodbank on the Edge, noted the vitality and energy of Council. She thanked them for their support.**

## 9. QUESTIONS PERIOD

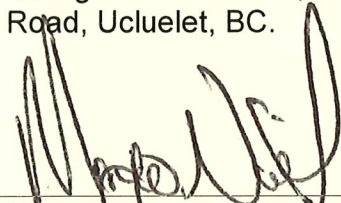
### 9.1 Forest Centre

Mandala Smulders, of the Central Westcoast Forest Society, asked about whether there is interest in developing a "Forest Information Centre." Council responded that they may be interested in seeing the development of a museum/education centre in Ucluelet. Mark Boysen, Chief Administrative Officer, noted that the Amphitrite Lands may be divested to the District of Ucluelet.

## 10. ADJOURNMENT

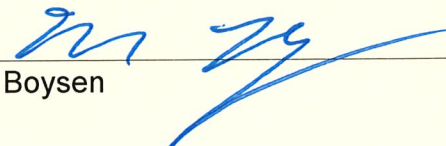
10.1 **Mayor Noël adjourned the meeting at 11:48 AM.**

**CERTIFIED CORRECT:** Minutes of the Committee of the Whole Meeting held on Friday, November 1, 2019 at 9:00 pm in the George Fraser Room, Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



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Mayco Noël  
Mayor



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Mark Boysen  
CAO